

Public Service Commission

**Calling Applications for the Recruitment of Assistant Lecturer (MN -7) of
National Institute of Sports Science on Limited Basis - 2024**

As per the provision of scheme of recruitment No. PSC/EST/07-01-41/01/2017 dated 09.01.2018 for the post of Assistant Lecturer in Management Assistant Supra Grade service category at the National Institute of Sports Science, applications are called from the officers who meet the following qualifications by the specified deadline to fill four (04) existing vacancies for the said post subject to limited recruitment.

1. Qualifications

1.1. Experience

- 1.1.1. Having completed an active and satisfactory (05) years period of service in a post of Sports Instructor at the National Institute of Sports Science and passed specified efficiency bar for class III.

1.2. Physical Qualifications

Every candidate should be physically and mentally fit to work in any part of Sri Lanka and perform duties of the post.

1.3. Other Qualifications

- 1.3.1. Having confirmed in the post of Sports Instructor
1.3.2. Having completed period of preceding five (05) years satisfactory service
1.3.3. Applicants should be of excellent character
1.3.4. The above no. 1.1 to 1.3 qualifications required for the post must be fulfilled in all aspects by the new date stated in the notice of calling applications.

2. Salary Code and Salary Scale

2.1 Salary Code : MN 7 - 2016

2.2 Monthly Salary Scale : Rs. 41,580 - 11 X 755 - 18 X 1,030 - 68,425/=

3. Method of Recruitment

Eligible candidates will be selected by the Public Service Commission based on the merit order of marks obtained in the eligibility evaluation interview conducted by an interview panel appointed by the Commission and on the number of available vacancies.

4. Marking Scheme

No	Description	Maximum Marks	Total Marks
1.	<p>Additional Educational Qualifications</p> <p>I. Master of Science/ Master of Arts Degree - Marks 20 (with research thesis)</p> <p>II. Postgraduate Diploma - Marks 10 (Marks will be awarded only for the highest qualification.)</p>	20	20
2.	<p>Educational Qualifications</p> <p>I. Degree in Sports or Physical Education - Marks 20</p> <p>II. Advanced Diploma Course in Sports or Physical Education (One year or above) - Marks 16</p> <p>III. Advanced Diploma Course related to Sports or Physical Education (06 months or above) - Marks 12</p> <p>IV. Diploma Course related to Sports (06 months or above) - Marks 08</p> <p>V. Certificate Course related to Sports or having obtained the highest training license issued by the international association relevant to each sport - Marks 04 (1 mark for a course or a training license) (Marks will be awarded only for the highest qualification.)</p>	20	20
3.	<p>Additional Experience</p> <p>I. Serving as a course coordinator - Marks 04 (a maximum of 4 marks, with 1 mark per year)</p> <p>II. Having submitted research and publications (When awarding marks for group research or publications, the maximum marks will be allocated based on the number of participants, with the total marks divided among the members) - Marks 06</p> <p>III. Serving as a national level sports referee - Marks 05</p> <p>IV. Having developed national level sportsmen and sportswomen as a sports coach</p> <p>V. Having conducted visiting lectures in external institutions on the approval of the National Institute of Sports Science - Marks 07</p> <p>VI. Projects initiated to enhance or improve the productivity of the organization - Marks 04</p> <p>VII. Having implemented sports related other extracurricular activities - Marks 04</p>		30
04.	<p>Language Proficiency</p> <p>I. Diploma Course in English - Marks 15 (One year or above)</p> <p>II. Having obtained distinction in English Language at the G.C.E. Ordinary Level or an equivalent examination - Marks 10</p>	15	15

	<p>III. Certificate Course in English (Minimum 03 months) - Marks 05</p> <p style="text-align: center;">or</p> <p>I. Having completed a diploma course in a language other than the native language (06 months or above) - Marks 15</p> <p>II. Having obtained distinction in a language other than the native language at the the G.C.E. Ordinary Level or an equivalent examination - Marks 10</p> <p>III. Having followed a certificate course in a language other than the native language (Marks will be awarded only for the highest qualification.) - Marks 05</p>		
5.	<p>Computer Knowledge</p> <p>I. Degree programme in Information Technology (03 years or above) - Marks 10</p> <p>II. A degree programme with Information Technology as a subject - Marks 07</p> <p>III. Diploma Course in Information Technology (06 months or above) - Marks 05</p> <p>IV. Certificate Course in Information Technology (Marks will be awarded only for the highest qualification.) - Marks 03</p>	10	10
6.	<p>Skills showcased at the interview</p> <p>Marks will be awarded for 5 – 10 minutes presentation on a nominated topic</p> <p>i. Objective and Vision - Marks 01</p> <p>ii. Applicability - Marks 01</p> <p>iii. Creativity - Marks 01</p> <p>iv. Time Management - Marks 01</p> <p>v. Presentation Skill - Marks 01</p>		5
	Total Marks		100


N.B. -

1. Certificates submitted at the recruitment to the post of Sports Instructor Service will not be re-marked.
2. The above degree and diploma qualifications must have been obtained from a university recognized by the University Grants Commission or an educational institution recognized by the government.

5. Application Procedure

The applications completed as per the following format, should be sent by registered post with the recommendation of the Head of the Department to reach the address "Secretary, Ministry of Sports and Youth Affairs, Sports Infrastructure Development Division, No. 191, Dharmapala Mawatha, J.R. Jayawardena Centre, Colombo 07" on or before date 03... month 10..... 2024. The application envelope should be clearly stated as "Filling vacancies for the position of Assistant Lecturer in the Management Assistant Supra Grade service category at the National Institute of Sports Science" at the top left corner. Applications received after the specified date will not be considered and complaints regarding missing or late applications will not be entertained.

On the order of the Public Service Commission,


Secretary,

Ministry of Sports and Youth Affairs
No.00, Phili, Dharmapala Mawatha,
Colombo 07

Ministry of Sports and Youth Affairs

Date : 19.10.2024

Specimen Application Form

**Limited Recruitment for the Post of Assistant Lecturer in Management Assistant
Supra Grade service category at the National Institute of Sports Science of
the Ministry of Sports and Youth Affairs**

For Office Use

1. Name :

1.1 Name with the last name first followed by the initials of the other names:

.....
(in English capital letters, Eg. SILVA A . B)

1.2 Names denoted by initials :

.....
.....
(in English capital letters)

1.3 Name in Full (in Sinhala) :

.....
.....

2. 2.1 Personal Address:

.....
.....

2.2 Official Address :

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.....

2.3 Contact Address :

.....
.....

2.4 Telephone Number

3. 3.1 Date of Birth -

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Year

--	--

Month

--	--

Date

3.2 Age as of the closing date for applications - Years: Months : Days :

3.3 National Identity Card No :

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4. 4.1 Gender :

Female

Male

4.2 Whether married/ unmarried/ widowed:

Married

Unmarried

Widowed

5. Date of appointment to the post of sports instructor at the National Institute of Sports Science :.....

6. Date of Confirmation to the Post of Sports Instructor at the National Institute of Sports Science :.....

7. Date of completion of five (05) years of active and satisfactory service in the post of Sports Consultant at the National Institute of Sports Science :

.....

8. Date of Completion of prescribed Efficiency Bar for Class III:

.....

9. 9.1 Has he/ she earned all salary increments within the preceding 05 years as at the closing date of applications? Yes/ No

9.2 Has he/ she received any disciplinary punishment other than a warning during that period? Yes/ No

10. I do hereby certify that all the particulars furnished by me in this application are true and correct. I am also aware that I am liable to be disqualified if any particulars contained herein are found to be false before selecting this post, I acknowledge that I may be dismissed without compensation if such falsehood is discovered after my selection.

Date

.....

Signature of the Applicant

Should be filled by the Head of the Institution.

01. Whether any disciplinary action has been taken against the officer within the preceding five (05) years? Yes/ No

02. If "Yes" please provide the details below

.....
.....
.....
.....

03. Has the officer obtained leave with no pay during the period of service? Yes/ No

04. If "Yes" please provide the details of the leave with no pay taken below.

No	Conditions relevant to the approval of leave	Duration	
		From	To
I	Establishment Code v:2:5:4		
II	Establishment Code XII:16		
III	Management Service Circular No 10		
IV	Management Service Circular No 33		
V	Establishment Code XII:36		
VI	Other leave with no pay		

05. Please cut off the inapplicable part

This officer,

- has been confirmed/ not confirmed in a post of Sports Instructor at the National Institute of Sports Science
- has completed/ not completed an active and satisfactory (05) years period of service, has earned/ not earned specified five (05) salary increments
- has passed specified efficiency bar for class III
- has earned/ not earned all salary increments in the preceding five (05) years as of the closing date of application
- has received/ not received a punishment in accordance to the provisions stated in the Public Service Commission Circular No 01/2020 at the date of evaluate qualifications for the promotions.

Certify

I approve/ do not approve this application of Mr./ Mrs / Ms.
 who holds

Post of this Ministry as he/ she has fulfilled/ not fulfilled all the qualifications for applying the post of Assistant Lecturer (MN - 07) of Management Assistant Supra Grade service category at the National Institute of Sports Science.

.....
 Date

.....
 Signature of the Head of the Institution

Official Seal